

STATE OF TEXAS ) (

MITCHELL COUNTY HOSPITAL DISTRICT

COUNTY OF MITCHELL) (

ON THE TWENTY SECOND OF FEBRUARY 2022 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

MARIA RUBIO, Member

HELEN EDWARDS, Member

RANDY ANDERSON, Member

**Absent Members:**

Also present was Robbie Dewberry, CEO; Michelle Gafford, CFO; Carla Sauer, Administrative Assistant; Yvette Woody, CNO; Dr. Dee Roach, Chief of Staff; Sterling Burleson, Hospital Attorney; Kim Jaramillo, QIPI Manager; Jim Bullard, RHMA

- **Patty Pharis called the meeting to order at 5:34 p.m.**
- **Robbie Dewberry gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No Conflict of Interest declared.
- **Nurse Staffing Report**  
Yvette Woody, CNO presented the 3<sup>rd</sup> & 4<sup>th</sup> quarter nurse staffing reports for 2021.
- **Minutes**  
Minutes for the meeting held on February 1, 2022 were enclosed in the board book for this meeting. After review of these minutes, Mrs. Rickard made a motion to approve the minutes as presented. Mrs. Rubio seconded the motion, which carried unanimously.
- **Review & Approve Hospital Contracts**  
Mr. Dewberry presented the Hospital Contract renewals for February 2022 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mrs. Edwards seconded the motion, which carried unanimously. Contracts approved:
  - Texas A&M – Peer Review
  - West Texas A&M
  - Vantage Outsourcing
  - Wilco Data 340B

- **Medical Staff Report – Dr. Roach, MD**
  - Approve Med-Staff Privileges – James Rittmann, MD & Kelly Cole, MD  
Mrs. Warren made a motion to approve Courtesy Med-Staff privileges for James Rittmann, MD & Kelly Cole, MD as recommended by the Medical Staff & Administration; Mrs. Rickard seconded the motion, which carried unanimously.
  - Covid-19 Vaccine schedule update.
  - Covid-19 Census update.
  - Covid-19 Treatment update.
  - Bone Density Service update.
  - Lung Cancer Screening update.
  - Pain Management Provider update
  
- **QI/PI Monthly Committee Report**  
Kim Jaramillo, QIPI Manager, presented the January 2022 QI/PI report.
  
- **Review, Discuss & Possible Approval Capital Expenditure Request – Nursing Home Van/Bus**  
Mr. Dewberry presented a bid from Creative Bus Sales for the purchase of a new van/bus for the Nursing Home. After review of the bid, Mrs. Rickard made a motion to approve the Capital Expenditure Request in the amount of \$92,524.00 as recommended by Administration & Nursing Home Administrator. Mrs. Rubio seconded the motion, which carried unanimously.
  
- **Finance Report**  
Mrs. Warren, Committee Chair presented this report. She reviewed the MCHD September 2021 Stats & Balance Sheet and the MCNRC Stats, Balance Sheet and profit Loss Statement for January 2022. Mrs. Warren made a motion to approve the Financial Report as presented; Mrs. Rickard seconded the motion, which carried unanimously. The board has requested that a CPSI Representative be present at the March meeting.
  
- **Administrator’s Report**
  - a) Mitchell County Nursing & Rehab Center Update
    - Mr. Dewberry updated the board on the resignation of Nursing Home Administrator, Jessica Whitesides.
    - Mr. Dewberry updated the board on the Census
    - Mr. Dewberry updated the board on the Covid-19 testing.
    - Mr. Dewberry updated the board on Staffing.
  - b) Mr. Dewberry updated the board on Phase Two Renovation.
  - c) Mr. Dewberry updated the board on the replacement of the Hospitals Water System.
  - d) Mr. Dewberry updated the board on possible provider addition to the RHC.
  - e) Mr. Dewberry updated the board on the Covid-19 Vaccination Mandate.
  - f) Mr. Dewberry updated the board on a possible called meeting on March 8, 2022.
  
- **Roof Replacement Project - Review, Discuss, and Possibly selection of Design Professional and Delivery Method**
  - 1. Mrs. Rickard made a motion to approve DRG for the Selection of Design Professional Criteria based on competence & qualifications as recommended by Administration; Mrs. Warren seconded the motion, which carried unanimously.
  - 2. Mr. Anderson made a motion to approve the Selection Criteria as recommended by Administration; Mrs. Rickard seconded the motion, which carried unanimously.

- **Executive Session**

Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551.074 & 551.072. The time was 6:50 p.m. The Executive Session was closed and the Open Session reconvened at 7:09 p.m. No action was taken in Executive Session.

- **Action Regarding Items Discussed in Executive Session:**

No action was taken regarding items discussed in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 7:11 p.m.**

*Patty Pharis*

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Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors