

STATE OF TEXAS)(
)(
COUNTY OF MITCHELL) (MITCHELL COUNTY HOSPITAL DISTRICT

ON THE TWENTY-THIRD OF MAY 2023 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

MARIA RUBIO, Member

HELEN EDWARDS, Member

KALEB JACKSON, Member

Absent Members:

HENRYK OLSTOWSKI, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Yvette Woody, CNO; Tabettha Edwards, PI; Jim Bullard, RHMA; Sterling Burlison, Attorney; Dr. Dee Roach, Chief of Staff; Murray Hall, COO; Sheyanne Thompson, Administrative Assistant; Erica Thurman, Administrative Assistant; Tommy Wells, Media; Lesli Tomlin, Pharm.D,R.Ph; Dr Troxell, CEO, Commanche County Medical Center; Dr Miller, Medical Director, Commanche County Medical Center

- **Patty Pharis called the meeting to order at 5:33 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** – No public comment was made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meeting held on April 25, 2023 were enclosed in the board book for this meeting. After review of these minutes, Mrs. Rickard made a motion to approve the minutes as presented. Mrs. Rubio seconded the motion, which carried unanimously.
- **Review, Discuss & Possibly Approve Pyxis Contract Amendment**
Mrs. Tomlin presented the need to have updated software, hardware and installing two refrigerator units to replace the old system that has been in place since 2017. Mrs. Rubio made a motion to approve the Pyxis contract amendment with update of software, hardware and two refrigerators as presented. Mrs. Rickard seconded the motion, which carried unanimously.

- **Special Speaker, Dr Troxell, CEO Commanche Medical Center**

Dr. Troxell presented information regarding Diabetic Relief™ Infusion and some of their successes including his personal improvements he has experienced. Dr Troxell expressed the need for more locations that offer their services needed because patients are travelling from Dallas, TX and even Crane, TX to their facility to receive treatment. Dr. Miller also commented on their patients' success stories. No action taken.

- **Review, Discuss & Possible Action on Laundry Service**

Mr. Hall presented the need to have a laundry service to assist with being understaffed. This new contract with Vizient GPO/AlSCO Linen Services would allow employees to focus on patient rooms, clinic areas, hallways, etc. The contract is flexible and is on an as needed basis. Mrs. Warren made a motion to approve the Linen Services as presented. Mrs. Edwards seconded the motion, which carried unanimously.

- **Recess was taken at 7:00 p.m. and meeting reconvened at 7:08 p.m.**

- **Review, Discuss & Possible Action on X-Ray Purchase**

Mrs. Gafford presented information regarding two contracts, Konica Minolta vs. Philips. The current system is a fourteen-year-old x-ray machine that has lots of wear and tear and is a big safety issue with having just a 200-pound limit. The new Philips has a weight limit of 880 pounds. Mr. Hall explained some of the current challenges with the current machine. Dr Roach explained that having a date and time stamp on the x-rays will help with patient safety. Along with those benefits will be compliance with future radiation requirements. Mrs. Warren made a motion to approve the Philips Xray machine as presented. Mrs. Rubio seconded the motion, which carried unanimously.

- **Review, Discuss & Possible Action on RHC Note Payoff**

Mrs. Gafford presented the payoff amount for the Rural Health Clinic. Mrs. Rickard made a motion to pay off the loan from the construction account but not before May 28th as presented. Mr. Jackson seconded the motion, which carried unanimously.

- **Certified Professional Coder Class Assistance**

Mrs. Gafford presented the information regarding Rachel Sullivan's interest in taking a course in the amount of \$3800 with a stipulation that she would stay here for one year. Mrs. Rickard made a motion to provide assistance to pay for the CPC for Rachel for \$3800 with the stipulation for her to remain employed with Mitchell County Hospital for at least one year. Mrs. Edwards seconded the motion, which carried unanimously.

- **Review & Approve Hospital Contracts**

Mrs. Gafford presented the Hospital Contract renewals for May 2023 for review and approval. Mrs. Rubio made a motion to approve contracts as presented. Mr. Jackson seconded the motion, which carried unanimously. Contracts approved:

- Cardinal Rev. Solutions
- Carefusion
- Dietary Consultant
- Galen Healthcare Solutions
- Gateway
- HCCS Coding
- Hendrick Medical Center
- McKesson Hematology
- NctTrac
- Nihon Kohden
- Olympus America
- Pest Patrol
- Policy Medical

- Radiology Associates of Abilene
- SANE Victim Assistance
- Siemens
- Siemens Coag
- Smaart
- Southwest Xray Digital U-arm/Opalrad
- Southwest Xray Konica Minolta
- Southwest Xray Viztek Software
- Steris
- Sun RX
- SYSMEX
- TTU-Online
- World Wide Interpreters

- **Medical Staff Report – Dr. Roach, MD**

- COVID update- no more COVID updates
- Approve Med-Staff Privileges
 - Jade Crawford, FNP
 - Leslie Hutchins, MD
 - Nancy Daggubati, MD
 - Evan Hardegree, MD
 - Ren Zhang, MD
 - Joseph Stafford, MD
 - Gibbs Wilson, MD
 - Tele-Psych (add new)
 - Shetal Amin, MD
 - Straight Line Arla, MD
 - Dax Walford, MD
 - Tele-Psych (remove)
 - Toni Brent, APRN

Mrs. Warren made a motion to approve the Med-Staff Privileges, Cardiologists courtesy and Tele-Psych courtesy added and removed physicians as recommended by the Medical Staff & Administration. Mrs. Rickard seconded the motion, which carried unanimously.

- **QI/PI Monthly Committee Report**

Tabetha Edwards, RN presented the April 2023 QI/PI report.

- **Review, Discuss & Possible Action on Deeds for Trust Properties**

Mrs. Gafford presented the list of Deeds for Trust Properties. Mrs. Warren made a motion to approve deeds as presented. Mr. Rickard seconded the motion, which carried unanimously. Deeds approved:

- Parcel 22912
- Parcel 23404

- **Finance Report**

Mrs. Gafford, CEO, presented this report. She reviewed the reports for MCHD for April 2023 & MCNRC Balance Sheet and MCNRC Profit and Loss Statement for April 2023. Mrs. Warren made a motion to approve the hospital and MCNRC financials for the month of April as presented. Mr. Jackson seconded the motion, which carried unanimously.

- **Administrator's Report**

- Mitchell County Nursing & Rehab Center Update
- Construction Project Update, NH Showers
- THT Update
- CPC Rachel Sullivan

- Update on Conference Tables
- Discuss Summer Board Meeting Schedule

- **Executive Session**
Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551-071, Section 551-074, and Section 551.072. The time was 8:03 p.m. The Executive Session was closed and the Open Session reconvened at 8:20 p.m. No action was taken in Executive Session.

- **With no further business to address, this meeting was adjourned. The time was 8:21 p.m.**

Patty Pharis

Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors