

STATE OF TEXAS)(
)(
COUNTY OF MITCHELL) (MITCHELL COUNTY HOSPITAL DISTRICT

ON THE TWENTY-FOURTH OF OCTOBER 2023 after required notice and having the agenda posted according to law, the members of the board met in regular session at 5:30 p.m. in the Conference Room at Mitchell County Hospital at 997 West I-20 in Colorado City, Texas. The members of board in attendance were:

PATTY PHARIS, President

CHERYL WARREN, Vice-President

MARSHA RICKARD, Secretary

HELEN EDWARDS, Member

HENRYK OLSTOWSKI, Member

KALEB JACKSON, Member

Absent Members:

MARIA RUBIO, Member

Also present was Michelle Gafford, CEO; Diane Moore, CFO; Murray Hall, COO; Dr. Dee Roach, Chief of Staff; Tabetha Edwards, QI/PI; Sterling Burleson, Hospital Attorney; Erica Thurman, Administrative Assistant; Robbie Dewberry, RHMA; Tommy Wells, Media

- **Patty Pharis called the meeting to order at 5:35 p.m.**
- **Michelle Gafford gave the invocation for this meeting.**
- **Public Comments** - No public comments were made.
- **Conflict of Interest Declaration** – No conflict of interest declared.
- **Minutes**
Minutes for the meetings held on August 28th were enclosed in the board book for this meeting. After review of these minutes, Mr. Olstowski made a motion to approve the minutes. Mrs. Rickard seconded the motion, which carried unanimously.
- **Review & Approve Hospital Contracts**
Mrs. Gafford presented the Hospital Contract renewals for September and October 2023 for review and approval. Mrs. Rickard made a motion to approve contracts as presented. Mr. Jackson seconded the motion, which carried unanimously. Contracts approved:
 - 3M
 - Alpha Source Group
 - Direct TV
 - Cepheid
 - Cogdell Memorial Hospital
 - ER Dept. to RHC

- Lingo
- EM3 Hospital
- GE Catscan
- Home Hospice
- Home Hospice Respite
- HDV Digital Recovery
- Kindred Hospice
- Meduit One
- RHC to ER
- Rolling Plains Memorial Hospital
- Shannon Epic-Care Link
- TX Ragdoll Nursing
- TORCH – Office 365
- David Green, CRNA
- Firetrol Systems
- Great American Postage
- Howard College
- LexiComp
- Mitchell Co. Nursing & Rehab
- Premier GPO
- Sterling Burleson
- Texas Tech
- Texas Workforce Commission
- TORCH

- **Discuss & Approve Auditors for FYE 9/30/2023**

Mrs. Gafford presented the CEO of FORVIS as the auditor for FYE 9/30/2023. Mrs. Warren made the motion to approve Mrs. Gafford entering into a letter of engagement with FORVIS. Mr. Olstowski seconded the motion, which carried unanimously.

- **Discuss & Approve Compliance Officer and Plan**

Mrs. Gafford presented the board with appointing Murray Hall to be the new Compliance Officer. Mr. Olstowski made the motion to approve Murray Hall as the Compliance Officer. Mrs. Edwards seconded the motion, which carried unanimously.

- **Discuss & Possibly Approve NH Additional FTE**

Mrs. Gafford presented the board with hiring a full-time employee to sit at the front desk. This person could be responsible for multiple jobs such as directing visitors Mrs. Warren made the motion to approve an additional full-time employee to the Nursing Home. Mr. Jackson seconded the motion, which carried unanimously.

- **Medical Staff Report – Dr. Roach, MD**

- Approve Med-Staff Privileges
 - Krystopher Lyon, MD- Neurosurgeon
 - Arnav Pondicherry, MD – Tele-Psych
 - Charles Windham, MD – Tele-Psych
- Formulary update – respiratory drugs reduced them down and changed one, with all the changes made so far, have been able to decrease the inventory down by about \$40,000.
- Health Fair – had a great turnout 93 Flu shots and all COVID shots that we had were administered

Mr. Jackson made a motion to approve Courtesy Dr. Krystopher Lyon, Dr. Arnav Pondicherry, and Dr Charles Windham as presented. Mrs. Warren seconded the motion, which carried unanimously.

- **Nurse Staffing Report**

Mrs. Tabettha Edwards presented the Nurse Staffing Report.

- **Review, Discuss & Possible Action on Deed for Trust Properties**
Mrs. Rickard made a motion to approve the 12 Deed for Trust Properties as presented. Mrs. Edwards seconded the motion, which carried unanimously.
- **QI/PI Monthly Committee Report**
Mrs. Tabetha Edwards presented the August and September QI/PI reports.
- **Finance Report**
Mrs. Moore, CFO presented this report. She reviewed the reports for MCHD and MCNRC for August and September 2023. Mrs. Warren made a motion to approve the Finance Committee reports for August and September 2023 for the Hospital and Nursing Home. Mrs. Rickard seconded the motion, which carried unanimously.
- **Administrator's Report**
 - a) Mrs. Gafford reviewed the renewal of insurance premiums. Mrs. Gafford stated the only change was the cybersecurity from TOYKO to CFC.
 - b) Mrs. Gafford updated the board on the FYE 2021 Audit. Auditors are looking closely at the migration and the data that CPSI had to correct during FYE 2021.
 - c) Mrs. Gafford updated regarding the Compliance Conference and Committee.
 - d) Mrs. Gafford updated the board on the X-ray and CT remodel and construction. The X-ray remodel should take about a week which will keep us on track for the CT construction and remodel to begin in November.
 - e) Mitchell County Nursing & Rehab Center Update
 - Mrs. Gafford shared with the board that we are working with Swing Bed to our nursing home for rehab instead of sending them out.
 - f) Mrs. Gafford updated the board on the Hospital Foundation. Mrs. Pharis will be leaving the board so we need another board member to take her place according to the foundations by-laws.
- **Executive Session**
Mrs. Pharis called the board members into Executive Session according to Texas Government Code, Section 551.074 and Section 551.071. The time was 7:12 p.m. The Executive Session was closed and the Open Session reconvened at 7:33 p.m.
- **No action was taken in Executive Session.**
- **With no further business to address, this meeting was adjourned. The time was 7:34 p.m.**

Patty Pharis

Patty Pharis, Chairman

Mitchell County Hospital District Board of Directors